

Haddonfield Monthly Meeting
Meeting for Worship for Business
May 4, 2014

MINUTES

The Meeting for Worship for Business began with a period of silent worship. The Clerk read Query # 5, "Education," p. 209, Faith and Practice.

22 Friends were in attendance.

Friends approved the minutes of the April Meeting for Worship for Business.

Bob Turrin presented the Annual Report of Property Committee, a copy of which is attached hereto. At the beginning of the year there were two large projects which straddled last year and this year, the sprinkler system and rebuilding the graveyard wall. These projects reduced the amount of funds available for property expenditures. Therefore, the Committee focused on smaller projects. The sprinkler system was finished and approved and now is functional. The largest new project this year was painting the area behind the Meeting House. The problem with sewer odors in the kitchen was solved by installation of a new trap. The kitchen sink by the back door, which was out of commission for a year or more, has been brought back into service. The Committee sold the Meeting's riding mower for \$4,000, because we use Alpine Landscaping to mow the graveyard. The Elizabeth Haddon chairs were rerushed at no cost to the Meeting. An enormous tree fell down and was carted away.

The School volunteered, and the Meeting accepted, a new cast iron signpost. The vendor also reconditioned the sign at no cost to the Meeting. HFS entered into a contract to fix the sign post holding the Meeting's sign at the corner of Haddon Ave. and Lake St. It had been damaged when the School installed its new sign and was already in bad repair. The specificity of the job was unclear, so the vendor repaired the sign itself. The Meeting was not a party to the transaction, and the same vendor is about to do a larger job for the School. Therefore, the vendor was happy to contribute the repair at no cost.

A light fixture in the kitchen was replaced for \$39. The gas boiler was inspected and certified. The certificate is on the boiler. At the School's request, all the exterior doors of the Meeting House are locked during school days. We survived another fire inspection with no exceptions. The area behind the stage was cleaned out, so that the full stage is now usable. The office telephone now works, and surplus chairs were removed from the library. Extra track lighting was installed in the library so that every area in the library is illuminated. The Committee investigated discoloration in the Meeting House, which was caused by leaks. The Committee is exploring the cost of repairs. Hiltrud cleaned the entire kitchen, inc. the refrigerator, which was a moldy mess.

The Committee is re-examining the process by which space in the Meeting House is made available to outside groups and individuals. We are the only church in the area that doesn't require a written lease and security deposit. We will begin to require these

also. About half the time things are left in a messy condition. Also, the period of time or area in the building is extended beyond that which is originally stated. Other churches charge by the hour based on the amount of time the space is actually occupied.

The password required to use the Wi-Fi in the Meeting House is hfsteacher1.

John Donch mentioned that an English dancing group and the Sierra Club use the space regularly. Bob suggested that a number of groups will be grandfathered from new requirements. The theater group has agreed to buy insurance for its use of the building. The standard policy is that all users must provide proof of \$1 mil. insurance coverage. Pat Williams volunteered to be the Meeting's scheduling clerk. The Committee has drafted policies for the scheduling clerk to unilaterally approve requests for use of the building. There will be four circumstances under which requests for use must be approved by Property Committee:

1. Business use;
2. Political use;
3. Repeated use;
4. Free use; requested waiver of the Meeting's fee.

Diane Snyder presented the Annual Report of Care Committee, a copy of which is attached hereto. Meetings for Healing continue. The Committee contacted those who have not been a member of the life of the Meeting. Some individuals resigned from the Meeting, and at the Committee's request the Meeting released those who did not respond. Friends approved

Dave Austin reported on behalf of the Religious Education Committee. Closing Exercises will take place on June 1. Hospitality for that First Day is now covered. If the weather is nice, the Committee would like to provide hospitality outside the Meeting House. Friends are encouraged to bring blankets and/or lawn chairs. He thanked the Meeting for its support, and the Clerk thanked the Committee for its hard work.

On behalf of Finance Committee, Connie Brookes presented the preliminary budget for 2015, a copy of which is attached hereto. Finance Committee will hold two more meetings on the budget, so it welcomes comments and suggestions. The Committee set up a chart in the foyer which reports the amounts of contributions budgeted and received to date. It may appear that we will be over budget for contributions, but that is only because of two large contributions not expected to recur. Contributions have been dropping, so the Committee is budgeting a smaller amount for contributions for next year, \$70,000. This is a small increase over the amount the Committee actually expects to receive this year. The Committee is considering using \$4,000 from the bequest from Bonnie Drago for the principal payment on the \$40,000 loan from Fiduciary Corporation. Utilities and tree removal are set at a smaller number than this year. The Committee increased the amount for child care. Conferences and retreats were increased by \$1,000 for the planned Tri-Quarter retreat in the fall. The Committee reduced the contributions to Yearly and Quarterly Meetings. The Long Range Planning Committee for Quarterly Meeting assumed that contributions from monthly meetings would be reduced, but there may be some changes in that. Linda Lotz will send that information to Connie Brookes.

Property Committee will not be able to spend the entire \$10,000 gift from the church in Mount Laurel this year. However, the Committee will accrue those expected expenditures in this year's statement of income and expenses.

Connie also presented the preliminary report of Nominating Committee, a copy of which is attached hereto. The Committee previously tried to appoint nine members to each committee, but it also does not appoint one individual to more than two committees. That limitation forced the committee to reduce each committee to six or seven members. We still need a representative to AFSC and the Council of Churches and an alternate representative to Interim Meeting. Other openings are set forth on the report. If anyone is interested in any of the open positions, he/she should talk to a member of Nominating Committee. Care Committee appoints the members of Nominating Committee and this year appointed Elena Lahr-Vivaz. It would be helpful to have an able-bodied person to serve on Memorial and Graveyard Committee who might be able to perform some of the physical tasks involved. The Clerk mentioned that several long-term committee clerks are rotating off. Committees must have a clerk to function properly, so this is a significant problem that members should consider prayerfully

Bob Brookes reported on efforts to develop funding for members of Haddonfield Monthly Meeting to attend the Tri-Quarter Retreat. Meetings that engage in fellowship, social and inter-generational events grow and thrive the best. Our meeting is in a down slope of that aspect of our community life. For example, we haven't had a meeting retreat in many years. It would be good to change that.

Tri-Quarter has an annual retreat, which the Ministry of Child Life Committee saw as an opportunity to encourage all generations of our Meeting to attend. Attendance can be expensive and perhaps not affordable for some families. We need to start a conversation to gauge how much interest there is in attending this gathering in October.

John Donch mentioned that years ago we had a social activity called Friendly Eights. Many people enjoyed that activity, which the Membership and Community Committee might consider.

The Clerk discussed the correspondence she has received:

- Need for Interim Meeting coverage. Deedy Roberts will not be able to attend regularly. We could have two people who attend.
- Need for attention to PYM's Long-Range Planning. These activities will impact Haddonfield Meeting.
- Contact 609 June 1 "Staying Alive Walk", a campaign to prevent suicide. Suicide is an extremely common event that impacts many families.
- FGC Gathering 6/29 – 7/5 California University of Pennsylvania, Pittsburgh area. This year's event is the closest to us that it will be for a while.
- Annual Sessions 7/23 – 27 Muhlenberg College, Allentown. It is increasingly important for Haddonfield members to learn about and participate in Yearly Meeting programs.
- Children's Peace Camp – July 7 – 11, Medford MM (ages 9 – 13, from 9 am – 3pm)
- PYM Webinar: Meaningful Retirement 5/15, 12:15 – 1pm

The next Meeting for Worship for Business will be on June 8. Agenda items will include updates from the ad hoc Committees on PYM's Faith and Practice Revision Working Group and on the Eisenstadt painting, Religious Education Annual Report, final Nominating Committee Report and the final Monthly Meeting Budget.

Monthly Meeting for Worship with a Concern for Business concluded with a period of worship.

Respectfully Submitted,

Patricia Kane Williams, Recording Clerk.

Property Committee Annual Report – May 2014

This past year was a bit unusual because costs associated with certain projects undertaken in the 2012 to 2013 fiscal year were paid for during the current fiscal year. This had the effect of diminishing the Property Committee's ability to take on new projects.

Even so, we had a productive year in which the committee focused on smaller projects.

1. The area behind the Meeting House was repainted – the portions visible from the foyer - or from the back door to the kitchen.
2. The fire sprinkler system was completed and connected to the alarm system
3. The project to restore the graveyard wall was completed
4. The carpenter bees in the wall were exterminated
5. We installed a trap on the drain of the dishwasher - we no longer have the smell of sewer gas in the kitchen
6. The small kitchen sink by the back door was returned to operating condition.
7. The primary kitchen faucet was replaced.
8. The gutters above the class room wing were repaired - they were hanging down
9. We sold the Meeting's riding mower \$4000.00
10. Several of Elizabeth Haddon's dining room chairs were re rushed
11. We removed a large pine tree that toppled on lawn near Lake Street.
12. The sign and sign post at the corner of Haddon Avenue were refurbished with help from HFS.
13. A ceiling light fixture in the kitchen was broken and replaced. We were very lucky to find a vintage 1960's fixture on ebay that was a very close match to the original.
14. We worked with the NJDEP to reregister the new boiler - a certificate was obtained from the DEP and it is hanging on the boiler
15. At the request of the School, we instituted a new policy of keeping the front door locked throughout the day during the school week. It has worked well.
16. We survived a fire inspection without incident
17. The area behind the stage was cleaned out
18. We asked the theater group to obtain liability insurance for their productions
19. We had the office telephone line repaired
20. Surplus chairs were removed from the Library making it more spacious - new folding chairs are now available.
21. We had an insurance company audit and we provided copies of all insurance certificates from all contactors used over the last two years.
22. We investigated the source of discoloration of the ceiling on the far side of the meeting house and we pin pointed 3 leaks that we will be repaired.
23. A wireless router was installed in the Library courtesy of HFS