

Haddonfield Monthly Meeting
Meeting for Worship for Business
June 12, 2016

MINUTES

The Meeting for Worship for Business began with a period of silent worship. The Clerk read Query # 6, "Equality," Faith and Practice, p.210.

Friends approved the minutes of the May 2016 Meeting for Worship for Business.

31 Friends were in attendance.

Melanie Monk read the Annual Report of the Care/Worship & Ministry Committee, a copy of which is attached hereto. The committee provides assistance to members and attenders, such as with clearness committees, assistance obtaining financial support meals for the ill.

Susan Borkowski presented the preliminary 2016-2017 budget from the Treasurer's Support Group, a copy of which is attached hereto. The numbers in the column headed "as of 053116" actually includes some estimates through June 30. This year we are putting money into Property Reserve; we may not do that next year. The estimated 2015-16 net income of \$3,115 should be about \$1,000. Should any invoices exceed that amount, they will be paid out of Property Reserve. We did not have to spend any money for tree maintenance. We did have to replace one-half of the roof. Contributions to the Property Reserve will be used in the future to replace the other half of the roof. We did not make many corporate gifts, e.g. Council of Churches, Friends Journal. In previous years we made some gifts out of surplus at the end of the year. Any such gift this year would have to be paid by June 30. Ginny Barker will consult with Susan Borkowski to firm up amounts paid by the Property Committee. There is a potential payout from the Special Concerns Fund for a bridge loan to a member who is applying for assistance from the John Martin Fund.

The last column on the sheet contains the budgeted amounts for income and expenditures for the upcoming fiscal year. We have three students attending HFS, and the Meeting will attempt to pay one-third of their tuition out of investment income from the Education Fund.

We did not realize that the balance on the loan from Friends Fiduciary is due on September. If we pay that out of the General Fund, that amount would be reduced by about one-third. Instead, we could pay the remaining \$22,000 out of the Special Projects Fund, which contains slightly more than \$100,000. Friends approved taking the funds from the Special Projects Fund to pay off that loan. Bill Patterson and John Donch stood aside from that decision.

Friends thanked the Treasurer Support Committee for its hard work. Friends approved the budget for 2016-17.

The *ad hoc* Financial Stewardship Committee recommends that it be established as a standing committee. Friends approved.

Pam Perry presented the final report of Nominating Committee, a copy of which is attached hereto. The main nomination is for Jake McGlaughlin to step in as Clerk. Care and Property Committees need one additional member each. The Financial Stewardship Committee and Committee to Support the Treasurer have developed into effective working committees for the Meeting's finances. Drew Biehl and Judy Owens have been added to Nominating Committee. Many committees are losing their clerks and therefore need to appoint new ones. We cannot have committees without clerks or co-clerks. They do not function.

Mary Noland presented the Annual Report and Childcare Guidelines of the Religious Education Committee, a copy of which is attached hereto. Elena Lahr-Vivaz is the co-clerk of this committee and wrote this very comprehensive report. Everyone in the Meeting was involved in First Day activities, such as worship sharing, singing, etc. Dayna Sharp organized the Children's First Day School program, which worked very well. Elena and Mary are rotating off the committee. Rose Ketterer led a marvelous intergenerational program on the Parables. The singing which people asked for was truly enjoyed by all. The Meeting read Brown Girl Dreaming for the One Meeting, One Book activity. Veronica Salaam organized the Simple Gifts program. We had one interfaith dialogue with the Muslim community. Next year we may go to their mosque. Parents of young children in the First Day School program will commit to six to eight weeks of participation.

The Committee updated the Guidelines for child care worker. It was suggested that the Guidelines be on the website, but no one is charged with maintaining the website. It is important that new parents review the Guidelines and sign in their child. These Guidelines are in addition to the Child Safety Procedures previously approved. The Committee does encourage children to attend meeting for worship with their parents for a period of time. Friends approved the Guidelines with gratitude.

Justin Loughry presented a Proposal to conduct a weekend long Alternatives to Violence training by the Peace and Social Concerns Committee, a copy of which is attached hereto. The training is planned for Nov. 11-13. Haddonfield Quarterly Meeting will be presenting the training. Friends approved.

Justin announced that Peace & Social Concerns Committee has created a Refugee Assistance Fund. Catholic Charities places refugees in Salem, Cumberland, Burlington and Camden Counties. It wants to solicit funds from other meetings and individuals for this purpose. Friends approved.

The Clerk discussed the following items of interest:

PYM Budget Consideration – members may have received additional information about its proposed budget. It includes amounts from meetings that are the same as last year. Household giving has increased and needs to increase further. The budget anticipates a surplus, with some or all of the surplus to be used to refill depleted reserves. As a result of last year's reorganization, there is more emphasis on short-term activities. There is a new sense of excitement and dynamism. A lot of

work on the issue of racism has been done. All members and attenders are encouraged to attend Annual Sessions.

Annual Sessions – please attend, if only for one day. We should plan to car pool.

Quarter picnic, June 26

FCNL Capital Campaign – individual and meeting contributions are sought.

Invitation to First Day with Medford Leas' Worship Group – The Group uses the Holly Room in the Community Room at 9:30 am on Sundays. PYM encourages us to visit other meetings.

Pam Perry raised a concern about the accessibility of approved policies, such as the Child Care Guidelines and agreements with the School. Committee clerks should keep notebooks with minutes that are passed on to new clerks. We need to work on this.

The next Meeting for Worship for Business is scheduled for August 14. The Treasurer's Annual Report is due at that time.

Monthly Meeting for Worship with a Concern for Business concluded with a period of worship.

Respectfully Submitted,

Patricia Kane Williams, Recording Clerk.

June 11, 2016
Care, Worship & Ministry
Haddonfield Monthly Meeting
Annual Report 6/2015 – 5/2016

In order to protect the privacy of our community, much of what Care, Worship & Ministry does throughout any year is “behind the scenes.” We made contact with many members of our community to explore, provide and assist with various needs. These include: home worship, discernment with clearness committees, contact with friends whom we’d not recently seen, assistance obtaining financial support, meals for Friends who were recuperating from illness or surgery, rides for Friends who were undergoing various medical treatments and consul to Friends on the practices of our community, both immediate and extended throughout the Quarterly and Yearly Meetings.

Other activities in which Care, Worship and Ministry participated are:

- This year members of Care, Worship & Ministry participated in a Meeting for Healing and worship sharing at Mount Holly Meeting in the wake of unfortunate events.
- We continue to meet tri-annually with the Committee on Membership and will be collaborating in a retreat in the coming months.
- The policy on child care and safety is reviewed annually.
- We supported Rose Ketterer as she offered Quakerism 101.

Finally, this past spring, with the generous gift of time from Rose Ketterer, Care, Worship & Ministry offered a program on the meaning and practice of Quakerism in today’s world.

Members of our committee are: Ceil McFadden, Maria Shivers, Judy Barnes, Melanie Monk, Anna Mae Sutterley, Inspira Williams, Lucy Savarese and Drew Biehl.

We have come to learn that it is very difficult to notice something and, more importantly someone, who is missing. We ask that everyone present to let any member of Care, Worship & Ministry know if you notice any who’s not been to Meeting for Worship or may be unusually silent.

Respectfully submitted,
Drew F Biehl, Clerk: Care, Worship & Ministry

*Haddonfield Monthly Meeting Committee List
2016-2017*

<i>Clerk - Jake McGlaughlin</i>	<i>Alternate Clerk - Pam Perry</i>
<i>Recording Clerk - Pat Williams Patterson</i>	<i>Alt. Recording Clerk - Bill Patterson</i>
<i>Correspondence Clerk - Edith Roberts</i>	<i>Council of Churches - Matt Sharp</i>
<i>Treasurer - Lisa Boyell Williams</i>	<i>Meeting Calendar - Pat Williams</i>
<i>Asst. Treasurer - Susan Borkowski Austin</i>	<i>Rep. for AFSC - David Austin</i>
<i>Recorder - Drew Biehl Fastiggi</i>	<i>Rep for FCNL - Kathy Fastiggi</i>

*Quarterly Meeting Asst. Clerk -
Quarterly Meeting Nominating Comm. - Bill Patterson*

*Committee for Care of Members and Attenders + Worship and
Ministry
Ex Officio: Jake McGlaughlin*

<i>2017</i>	<i>2018</i>	<i>2019</i>
<i>Ceil McFadden (2)</i>	<i>Judy Barnes (2) (*)</i>	<i>David Smith</i>
<i>Lois Hinski (2)</i>	<i>Maria Shivers (2) (*)</i>	
<i>Melanie Monk (2)</i>	<i>Anna Mae Sutterley</i>	

Religious Education

<i>2017</i>	<i>2018</i>	<i>2019</i>
<i>David Austin*</i>		<i>Nancy Engle (2)</i>
		<i>Dana Sharp (2) *</i>
		<i>Inspira</i>
<i>Williams</i>		<i>Ruth Podolin</i>

Child Care Oversight Committee

*Ex Officio: Rob McDevitt
Matt Sharp*

Membership and Community + Communication and Outreach

Under the care: Fran O'Neill, Matt Sharp

<i>2017</i>	<i>2018</i>	<i>2019</i>
<i>Jake McGlaughlin*</i>	<i>Sarah Greenblatt (2)</i>	<i>Lois Hinski (2) *</i>
<i>Trish Prete</i>	<i>Lisa Boyell (2)</i>	

*John Donch
Partenheimer (2)*

Pam Anderson

Debbie

*Peace and Social Concerns
2017*

2018

2019

*Donna Maccherone (2)
(2)*

*Justin Loughry (2)**

Kathy Fastiggi

Fred Maccherone (2)

*Linda Lotz (2)**

*Doug Campbell
Priscilla Adams*

Property Committee

Ex Officio & member: Kevin Heizer

2017

(2)

Ginny Barker (2)

Maria Shivers

2018

John Donch (2)

Pam Anderson (2)

Josh Ponter

2019

John Sheffield

Memorial Service and Graveyard Committee

2017

Lisa Boyell (2)

Kathy Donch

Ann White

2018

Ruth Podolin

Scott Buchheit*

2019

Deedy Roberts

Karen Dillon

Nominating Committee

Care Committee has been contacted to fill other slots

2017

Pam Perry (2)*

(2)

Lisa Boyell (2)

Elena Lahr-Vivaz

2018

Melanie Monk (2)

2019

Deedy Roberts

Kathy Donch (2)

Drew Biehl

Judy Owens

Library Group

Librarian - Veronica Salaam

Assts. - Jackie Stevens, Ruth Podolin, Lucy Savarese

Treasurer's Working Group

Treasurer - Lisa Boyell

Asst. Treasurer - Susan Borkowski,

Mary Ann Gaffney*

Ginny Barker

Sheryl Harrison - Liaison from Financial Stewardship

Consultant for Fiduciary - Louise Senopoulos

Financial Stewardship Committee

Sheryl Harrison*

Drew Biehl

John Donch

Bill Patterson

May Weldon

Judy Owens

Ad Hoc Group for Hospitality

Hiltrud Dodge 856-429-5524

Therese Barringer 856-220-4250
Toni Weber 856-428-1520
Lois Hinski 856-745-0997
Maggie McVeigh 856-429-4390
Charlotte Chastain 856-429-3628

Annual Report of the Religious Education Committee for 2015-2016

Respectfully submitted to Haddonfield Monthly Meeting, First Day, June 12, 2016

Committee members

Mary Noland (Co-Clerk), Elena Lahr-Vivaz (Co-Clerk), David Austin, Nancy Engle, PJ Bielavitz, George Harrison, Rob McDevitt, Deb Padolin, Dayna Sharp

Overview

In 2015-2016, as described in further detail below, and as outlined on the attached calendar, our Committee provided weekly religious education programming for adults and children. Several intergenerational events were offered, including a series of intergenerational programs on the Parables. (See "Intergenerational Programs," below.).

In 2016-2017, the Religious Education Committee will continue to provide programming for adults and children. Co-Clerks Mary Noland and Elena Lahr-Vivaz have reached their term limits, and as such they will step down from the committee this month. They wish to express their appreciation and gratitude to their committee members for their hard work in making the programming possible, and to the Meeting for supporting the religious education programming in so many ways.

In 2016-2017, David Austin and Dayna Sharp will serve as Co-Clerks of the committee.

New Committee on Child Care/Proposed Guidelines for Child Care Providers

Following a recommendation from Nominating Committee, our Committee merged with the Child Life Committee last year. As one of our tasks as a combined committee, we worked this spring to prepare new guidelines for child care providers. These are attached here, and we present them to the Meeting for approval with this Annual Report.

While we were excited about the possibilities of a combined committee, given the seeming overlap between our areas of focus, the merger did not prove entirely successful, as we found ourselves unable to adequately address all the many tasks of the two committees. As such, we proposed to the Meeting that the two committees be separated once again. This proposal was approved at the May 2016 Meeting for Worship for Business, and a new Committee on Child Care has been formed.

In 2016-2017, we anticipate working closely with the new Committee on Child Care. We also anticipate continuing to work closely with the child-care providers, who assist with the Children's First Day School programming (as

outlined below). We remain grateful for this assistance, and for child care providers' conscientious care of our young Friends.

Adult First Day School

In 2015-2016, we hosted several outside speakers and coordinated presentations by HMM members and committees.

Outside speakers included AFSC General Secretary Shan Cretin, who spoke on “Criminal Justice or Healing Justice?”; Masjid Freehaven members Kareem Salaam, Loretta Al-Uqdah, Shirley Cooper, Imam Murad Abdul-Zahir, and Fatimah Aglaguel, who shared their history as indigenous Muslims in America as part of “An Interfaith Dialogue Between Quakers and Muslims in America”; and Syrian refugee Yousef Abbara, who spoke along with panel discussants Dave Austin, Priscilla Adams, Linda Lotz, and Dayna Sharp on how Friends respond to the refugee crisis.

Presentations and programs by HMM members included David Austin’s “One Book, One Meeting: Jacqueline Woodson’s *Brown Girl Dreaming*” and Kathy Fastiggi’s “FCNL Priorities.” Presentations by HMM committees included the Library Committee’s “A Reader’s Tea.”

In addition, we continued to incorporate singing and worship sharing into our programming this year, in response to the results of last year’s survey on programming needs and priorities. As occurred in Spring 2015 as well, both the “Rise Again!” and the Worship Sharing sessions were well attended and enriching. Our thanks to song leaders and musicians Rose Ketterer, Jake McLaughlin, Deedy Roberts, and Jeff R., and to Worship Sharing facilitators Lois Hinski, Deedy Roberts, and Inspira Williams.

In 2016-2017, we anticipate that we will continue to include outside speakers, presentations by HMM members and committees, singing, and worship sharing in our programming. We plan to solicit suggestions for programming from HMM committees, and welcome ideas from HMM members as well. We also plan to coordinate a visit to the Masjid Freehaven.

Children’s First Day School

In 2015-2016, we offered Children’s First Day School classes centered on the Quaker Testimonies: Simplicity, Peace, Integrity, Community, Equality, and Stewardship. A dozen HMM members and attendees served as Adult Lead for these classes in 2015-2016, with Rob McDevitt serving each week as the Adult Assist, with the help of Barbara Murphy, Dan McDevitt, and other child care providers. Children also participated in our intergenerational programs (outlined below).

Children’s First Day School classes were offered during the second half of Meeting for Worship, during child care (10:30 a.m.-11:00 a.m.). The number of children in attendance varied from week to week, with children ranging in age from 1 to 9 years old. Each First Day School class began with a period of silent worship, which was sometimes followed by worship sharing. The class

then continued with a song related to the Quaker testimony being studied; a book/lesson on the testimony; and a related arts and crafts project. Dayna Sharp coordinated the Children's First Day School program in 2015-2016, and parents and teachers both expressed their appreciation for her outstanding work in this capacity.

Parents were apprised of upcoming Children's First Day School classes in a newsletter, and in the fall and spring calendars circulated by email and posted on the Bulletin Board. The HMM/HFS communities could also see pictures and artwork created during the classes on the bulletin board outside the auditorium.

In 2016-2017, we plan to change the format of the Children's First Day School classes to better accommodate the needs of our growing children, most of whom will be between 6 and 10 years old in Fall 2016. Dayna Sharp has graciously agreed to again coordinate the program, and to offer a series of classes for the children in this age group, based on the resources provided by the Philadelphia Yearly Meeting. A sign-up sheet will be circulated for parents who wish for their children to attend classes. A sign-up sheet will also be posted for volunteers to read stories to children younger than age six.

In 2015-2016, children were encouraged to attend Meeting for Worship with their parents, particularly before Children's First Day School (10:30 a.m.-11:00 a.m.). In 2016-2017, we plan to continue to encourage children to attend Meeting for Worship with their parents. We also recognize, however, that this is a personal decision that must be made by each family based on their needs and the needs of their children.

Intergenerational Programs

In 2015-2016, we incorporated a new series of intergenerational classes on the Parables. Over the course of the year, Rose Ketterer prepared and taught four classes in this series: "Light and Love Two Thousand Years Ago," "The Laborers in the Vineyard: Equal Pay for Unequal Work," "The Parable of the Good Samaritan," and "Parable of the Widows: The Integrity of the Powerless." The program was designed with 7- and 8-year-olds particularly in mind, but proved enlightening and educational for all members of the HMM community.

We also continued to offer several intergenerational programs that are annual traditions for our Meeting in 2015-2016. Dave Austin coordinated the Gratitude Tree. Veronica Salaam coordinated Simple Gifts. Elena Lahr-Vivaz coordinated Caroling at Cadbury and the Peace Egg Hunt. Art and Hiltrud Dodge organized the Breakfast & Christmas Program. The Property Committee organized the Fall and Spring Clean Ups. And all members of our committee contributed to our end-of-year Closing Ceremonies and Garden Party, where we celebrated our Children's First Day School teachers.

In 2016-2017, we plan to continue to offer intergenerational programs. Based on feedback we received about the Spring Clean Up, we hope to include this on the date for April's Covered Dish to encourage attendance and facilitate the pick-up of yard waste by the town.

Updated Guidelines for Child Care Workers
Respectfully Submitted to Haddonfield Monthly Meeting
Annual Committee Report, Religious Education Committee, June 2016

Updated Guidelines for Child Care Workers

It is essential that TWO adult child care workers be present at all times, no matter how many children are attending.

With this in mind, the Religious Education Committee recommends that the following updated guidelines for child care be put into practice and that they be strictly adhered to.

For Parents/Guardians:

- Parents/guardians should NOT drop off children for Child Care unless **two** adults are present. If this is not the case, the Committee recommends that one parent/guardian stay with the child/children being dropped off until the second Child Care worker arrives.
- Parents/guardians must remain on the Meeting premises while their children are in Child Care.
- If children are not toilet trained, parents/guardians will be required to take them to the lavatory or diaper them; if parents/guardians are in Meeting or in Adult First Day School, child care workers will come to get them so that they can assist their child.
- Parents/guardians using Child Care for the first time will be asked to review the Policy Sheet with a Child Care worker.
- If offering a snack, please bring enough for everyone, and please be mindful of potential allergies.

For Child Care workers:

- Review and adhere to the above rules for parents.
- Review and adhere to Guidelines for Child Care Sessions (following).
- If a Child Care worker is going to be late, s/he must contact someone on the REC.
- If a child care worker cannot attend as scheduled, s/he must let someone on the REC know, with at least 48 hours' notice (except in cases of emergency).
- If a Child Care worker is going to be leaving early, s/he must contact someone on the REC, preferably *before* the session begins.
- If the second Child Care worker is leaving early, and no replacement can be found, *all children will be returned to their parents/guardians and the session will end.*
- Leave the classroom in the condition in which it was found.

Guidelines for Child Care Sessions

- Greet children and parents upon arrival.
- Ask parents to fill in sign-in sheet for children; review above guidelines as necessary (for new parents).
- Ensure all children's safety by intervening as necessary if play becomes rough or if children are posing a danger to themselves or others.
- Lead children in age-appropriate structured activities during child care/free play (arts and crafts, drawing, building with blocks, reading stories); engage with children in free play activities.
- Support Adult Lead teacher as needed during children's First Day School.
- Intervene as necessary to assist children in peaceful conflict resolution.
- Refrain from use of electronics during child-care sessions.
- At end of session, file sign-in sheet in Office.

Proposal for Haddonfield Meeting to host an AVP weekend training

Proposal:

That Haddonfield Monthly Meeting host a 20 hour basic Alternatives to Violence Project (AVP) training on the weekend of November 11-13, 2016.

Background: Last October, Haddonfield Quarterly meeting focused on criminal justice issues and lifted up, among other activities, the possibility of offering AVP training. A mini-training - to introduce some basic AVP terms and approaches - was offered at the April meeting of the Quarter, which was attended by some 30 people. Ten of these participants expressed interest in taking the full training, including two members of HMM. Another mini-training will be offered during Tri-Quarter in early October, in the hopes of reaching to other people from Haddonfield, Burlington, and Salem Quarters. Additional publicity is also planned in the hopes of securing 10-20 participants for the full weekend training, Friday supper through Sunday late afternoon. (The training will break around 9 PM so people can sleep in their own homes.) The training will require use of the auditorium, kitchen, and child care space.

Toby Riley, Sue Thorp, and Mimi Scalia have volunteered to provide the weekend training. Generally, costs associated with the training include food, child care, and printing flyers for publicity. Haddonfield Quarter will handle these costs. Some assistance would be needed from Haddonfield Meeting, including setting up and cleaning up after meals and after the training closes on Sunday.

Linda Lotz – on behalf of the Quarter – has confirmed with Patricia Williams that the space is available. She will work with Kevin Heizer regarding use of the building, and HMM's new children's committee to arrange for the child care.

It should also be noted that the training is proposed for the second Sunday in November, when HMM will have Meeting for Business. This is also the first weekend following the Presidential election.